**Position: ReStore Sales Associate – Part-Time**

**Reports To: ReStore Manager**

**PRIMARY DUTIES AND RESPONSIBILITIES:**

* Help maintain organization and cleanliness of the ReStore
* Assist customers shopping in the ReStore
* Assist in developing and adhering to criteria for donated materials
* Follow all ReStore policies and procedures
* Assist in developing ReStore and warehouse safety standards, and communicate and train volunteers in these practices
* Work with other employees to complete tasks
* Other duties as assigned

**REQUIRED SKILLS AND PHYSICAL REQUIREMENTS**

* Excellent customer service skills, friendly and outgoing personality
* Dependable, motivated and good problem-solving skills
* Must have excellent time-management skills
* Have a “customer first” mindset
* Able to safely move heavy donations using dollies and other provided tools
* Knowledge of furniture and appliance moving techniques
* Knowledge of building materials
* Interest in working with a fast-paced non-profit making a difference in our community

**EDUCATION/EXPERIENCE:**

High School Diploma and 2 years’ customer service experience